



# Southeast Vocational Alliance

"The Value of the Individual"

## Small Parcel Sign-Up Form

Company Name: \_\_\_\_\_

Pickup Address: \_\_\_\_\_

Accounting Email (for billing): \_\_\_\_\_

**Pickup Coordinator Contact Information:**

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Business Hours: \_\_\_\_\_

Preferred Carrier: (FedEx or Cheapest Option) \_\_\_\_\_

Estimated shipments per day/week: \_\_\_\_\_

Preferred Shipping Method (Ground/ Next Day Air, Etc.):  
\_\_\_\_\_

**How would you like pickups to be scheduled?**

**Daily Pickup** (An additional fee may apply)

**Schedule an On-Call Pickup** (An additional fee may apply)

**Find a carrier location near you to drop the package** (No pickup will be scheduled and there will be no additional fee)

Any other special instructions: \_\_\_\_\_

**Return form to:** Southeast Vocational Alliance

Email: [TVMDL@svalogistics.com](mailto:TVMDL@svalogistics.com)

Or Fax: 844-405-7250

**Contact Information:**

Operations

Phone: 800-743-8440