

# CoreOne TVMDL Portal Guide

Using the CoreOne TVMDL portal, you can:

- Create submissions
- Upload the TVMDL Microsoft® Excel spreadsheet template for bulk testing
- View and pay account charges

If you created an account in our previous portal, you will need to update your password before you will have the ability to login to our current portal. If you did not have an account with our previous portal, contact TVMDL's College Station laboratory and someone will assist you with setting up an account with our new portal.

## Dashboard

Upon login, you will see the home screen dashboard. This dashboard gives you a bird's eye view of your current and past accessions. Here, you can view **1.** submissions you have started, but have yet to submit, **2.** the number of accessions you have in progress, **3.** your current account balance and pay a specific amount, and **4.** your most recent submissions and their status within the laboratory.

The screenshot shows the CoreOne TVMDL Portal Dashboard for Tester Vet Clinic. The dashboard includes a navigation bar with 'Home', 'Submissions', 'Animal Upload', and 'Charges'. The main content area displays four key metrics: 1. 11 To Be Submitted, 2. 132 Currently In Progress, 3. A 'Make Payment' button with a PayPal logo and a 'Select Amount' dropdown menu, and 4. A table titled 'Most Recent Submissions'.

Reference #	Specimens	Status	Requested Tests
A19057002	2	Awaiting data entry	Aborton Panel - Bovine Serology Comprehensive
A19056095	1	Awaiting data entry	Campylobacter fetus Differentiation (iPCR)
C19056083	1	Awaiting data entry	
C19056026	1	Finalized	Feline Leukemia Virus (ELISA), Feline Immunodeficiency Virus (ELISA), Feline Parvovirus (H), Feline Coronavirus (FA), Feline Calicivirus (VN), Feline Herpesvirus (VN), Feline Calicivirus, Herpesvirus, & Parvovirus Titer Panel (VN & HI), Sick Cat Panel (ELISA & IFA), Feline Leukemia Virus (IFA) (Reference)
A19056029	10	Finalized	Bacterial Identification - Livestock (Aerobic & Anaerobic Culture), Antibiotic Susceptibility - Food Animal (Kirby-Bauer)
A19056022	2	MRT processed	Bacterial Identification - Livestock (Aerobic & Anaerobic Culture), Antibiotic Susceptibility - Food Animal (Kirby-Bauer), Antimicrobial Susceptibility - Food Animal (MIC), Antimicrobial Susceptibility - Companion Animal (MIC)
C19056020	1	Awaiting data entry	Canine Distemper Virus IgG (IFA)
C19056018	2	MRT processed	Chemistry Profile - Small Animal, CBC - Small Animal
C19056016	3	Awaiting data entry	Avian Influenza Matrix (iPCR), Anaplasma marginale (iPCR), Bovine B4 Export Multiplex (iPCR), Bovine Leukemia Virus (iPCR), Bluetongue & Epizootic Hemorrhagic Disease Virus Multiplex (iPCR), Bluetongue Virus (iPCR), Bluetongue Virus Serotyping (iPCR), Bovine Herpesvirus Type 1 (iPCR), African Swine Fever Virus (iPCR), Avian Influenza Virus Subtype H5 (iPCR), Avian Influenza Virus Subtype H7 (iPCR), Avian Paramyxovirus Type 1 Matrix (iPCR), Babesia spp. (iPCR), Bordetella bronchiseptica (iPCR), Borrelia spp. (iPCR), Bovine Coronavirus (iPCR), Toxoplasma gondii (iPCR), Avian Bornavirus (iPCR) (Reference), Avian Polyomavirus (iPCR) (Reference)
C19056010	2	Case released	Canine Vaccine Panel (ELISA), Canine Distemper & Parvovirus Antibody Titer Panel (IFA & HI), Equine Influenza Virus Antibody Titer Panel (HI), Vesicular Stomatitis Virus Panel @ 1:12 Dilution (VN), Vesicular Stomatitis Virus Panel (VN), Feline Calicivirus, Herpesvirus, & Parvovirus Titer Panel (VN & HI), Sick Cat Panel (ELISA & IFA)

## Submissions

To create or view current and past submissions, click on the "Submissions" tab toward the top of the screen.

On the Submissions home screen, there's three tabs. The "In Progress" tab shows all submissions you have started, but have yet to submit. The "Submitted" tab shows all submissions you have submitted to TVMDL and the "Lab Complete" tab shows all submissions TVMDL has finalized. Throughout each of these three tabs, you'll notice various icons at the end of each row. These icons allow you to view a submission in more detail, edit a submission, if it hasn't been shipped yet, duplicate a submission, or delete a submission.



View Icon



Edit Icon



Duplicate Icon



Delete Icon

### Creating a Submission

On the Submissions home screen, click on the “New” button in top left corner to create a new submission. Throughout the submission process, you’ll notice some fields have a red asterisk. This indicates a required field. You will not be able to complete your submission if any of the required fields are left blank.

When completing these fields, you have two options. The first option is to use the drop-down menu to select an item while the second item is to type in your selection. Each field is auto-populated, therefore only current menu items can be selected.

**Through the submission process, if you are unsure of what option to select, please hand-write information on the submission form after it’s been printed.**

With all submissions, you’ll need to start with the “Submission Details” block.

**1.** The first field indicates the TVMDL location you intend on submitting your sample to. **2.** In the next field you can check boxes to indicate whether a gross necropsy is needed or if you’re submitting an export case. **3.** The following field indicates if your current submission is in relation to a previous accession. **4.** The next field indicates the mail carrier transporting the sample. **5.** The owner’s details field can be used to entered information about the animal’s owner. Once entered, this information is saved and can be used again for future submissions. **6.** The remaining fields indicate the veterinarian submitting the sample, and, for group testing, **7.** the number of animals.

The screenshot shows a web interface for creating a submission. At the top, there are navigation tabs: Home, Submissions, Animal Upload, and Charges. Below this, the submission status is shown as "Submission : 571518" with a "Started" button. The main section is titled "Submission details" and contains several fields with numbered callouts: 1. "Receiving lab \*" (a required field), 2. "Check for gross necropsy" (checkbox), 3. "Previous accession #" (text input), 4. "Carrier" (text input), 5. "Owner" (text input with a "> Owner Details" button), 6. "Veterinarian" (text input), and 7. "Animals in group" (text input). At the bottom, there is a row of buttons: "Add Animal/Group" (highlighted with a red box), "Add Non-Animal Specimen", "Add Specimen To All Animals/Groups", "Add Tests To All Animals/Groups", and "Upload Animals".

### Adding an Animal

To add an animal to your submission, click the “Add Animal/Group” button.

Select a form of identification. If you’re submitting a sample from a non-agricultural animal, select the “No ID” option. Once a form of identification is entered, type in either an identifying name or number for the animal. Once this block is complete, click “Next”.

When entering an animal’s species or breed, you again have two options for completing this field. You can

either choose an option from our drop-down menu or type in part of an animal's taxonomy, such as breed. This is often the quicker option.

Select an animal's sex code and click "Next".

The next two blocks are optional. Although there are fields that are not mandatory for submission, the more information you can provide to TVMDL to easier it will be for us to assist you.

The screenshot shows the 'Animal Details' form with the following sections and fields:

- ID/Name:** Tag type \* (No ID (NOTag)), Number/Name \* (Stubby), Add New Tag button, Next button.
- Species/Breed / Sex:** Species/Breed \* (Mammal :: Canidae :: Domestic Dog :: Domestic Dog :: Dachshund), Sex code \* (Female (F)), Back button, Next button.
- Age / Weight:** Age (text input), Years (selected), Months, Days, Fetus; Weight (text input), Lbs (selected), Kg; Back button, Next button.
- Clinical History:** Clinical history (text area), Clinical diagnosis (text input), Illness date (mm/dd/yyyy), Death date (mm/dd/yyyy), Treatment (text input), Legal (checkbox), Insured (checkbox), Back button.

Red arrows on the left indicate that the ID/Name and Species/Breed / Sex sections are 'Required for Submission', while the Age / Weight and Clinical History sections are 'Optional, but helpful'. A 'Save' button is located at the bottom right of the form.

Once an animal is entered, you will then need to add the specimens you intend on submitting and the tests you are requesting for that animal.

Previous accession #

Carrier

Owner [> Owner Details](#)

Veterinarian

Animals in group

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**Stubby**

Breed	Mammal :: Canidae :: Domestic Dog :: Domestic Dog :: Dachshund
Sex Code	Female (F)
Age: Years	Weight: Lbs

### Adding a Specimen

First, select your specimen type. If necessary, add a description for your specimen. Next, select the transport medium, date of collection, if necessary, and the condition in which you are submitting your specimen.

Once a specimen has been added, select the test or tests you are requesting. You can select a test from our drop-down menu or type in the test name or test code. Again, if you are unsure of one of your selections, you can always hand-write information on your submission form once it's printed. Once complete, click "save".

**Specimen Details** ✕

▼ Specimen

Specimen type \*  ✕

Specimen type description  ✕

Transport medium \*  ✕

Collection date  📅

Condition

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▼ Request Tests

✕ ✕

After an animal has been entered and you have added your specimen and requested test(s), you have the option to include a necropsy report or duplicate an animal.

Check for gross necropsy  Export case

Previous accession #

Carrier

Owner [> Owner Details](#)

Veterinarian

Animals in group

[Add Animal/Group](#) [Add Non-Animal Specimen](#) [Add Specimen To All Animals/Groups](#) [Add Tests To All Animals/Groups](#) [Upload Animals](#)

**Stubby**

Breed Mammal :: Canidae :: Domestic Dog :: Domestic Dog :: Dachshund

Sex Code Female (F)

Age: Years Weight: Lbs

»Whole Blood (Whole Blood)

Babesia spp. (rtPCR) (1246)

[Necropsy Record](#) [Add Specimen / Tests](#) [Duplicate Animal](#)

### Additional Useful Submission Features

Up above, the **1.** “Add Non-Animal Specimen” can be used if you are submitting a specimen not associated with a specific animal.

The next three options are helpful if there are multiple animals associated with your submission. You have the option of **2.** adding the same specimen or **3.** test to all animals in a group. **4.** The last option is helpful if you are testing a large number of animals, such as an entire cattle herd.



### Uploading the TVMDL Microsoft® Excel Template for Bulk Testing

Using the “Upload Animals” button, you can access a Microsoft® Excel spreadsheet. This spreadsheet is helpful when testing a large group of animals. On the spreadsheet, enter all animals on the first tab, review the spreadsheet’s short codes on the second tab, and if you have any questions, refer to the instructions on the third tab. Save the spreadsheet and upload it to the portal using either the “Upload Animals” button or the “Animal Upload” option in the top menu. This is the quicker option for bulk testing as opposed to manually entering every animal. This feature will only work if the TVMDL spreadsheet template is used.

Once you have entered all animals, specimens, and requested tests, save your submission.

On the Submission Review screen you can review your submission. If all information has been entered correctly, click on the **1.** PDF icon next to your submission number and print your submission form. As a reminder, if there is any information you are unsure about, please hand-write information on your submission form.

Once your submission form has been printed, place it in your shipment. The final step in the submission process is clicking the **2.** "Complete Submission" button. This step is necessary in order for TVMDL to receive your submission.

Once complete, your specimen is ready for shipment.

**COREONE FOR LABS PORTAL** TVMDL Portal User | malorypt@tvmddl.tamu.edu

Home Submissions Animal Upload Charges

Submission 571522 successfully updated

Home > Back to Submissions

### Submission Review 5715

Started Submission Valid Dispatched Awaiting approval Approved In progress Case released Finalized

**Accession Info**

Receiving Lab	TVMDL - College Station (C)
Gross Necropsy	false
Export Case	false
Previous Accession #	
Carrier	

**Owner**

No owner

**Client**

Name	Teaster Vet Clinic
Phone/Fax #	(979) 846-3414 / (979) 879-7160 x 1
Address Line 1	1021 Test Drive
City/State/ZIP	College Station TX 77840
Country	UNITED STATES
Permisess Number	

Animals In Group: Not Set Veterinarian: Not Selected

Animals	Specimens	Requested Tests
ID / Name Breed Sex Code Age Weight Legal Insured	Stabby Mammal :: Canidae :: Domestic Dog :: Domestic Dog :: Dachshund Female (F) Tube (Tube) Specimen Type Specimen Type Description EDTA Transport Medium Collection Date Condition	Whole Blood (Whole Blood) Babesia spp. (rPCR) (1246)

**Complete Submission**

## Viewing and Paying Charges

To view and pay charges, click on the "Charges" tab in the top menu.

Here, you can view all your current, unpaid charges. You can see a submission's invoice number, the submission's date, the date your invoice is due, any accredited amounts, the outstanding amount on an invoice and the total charge. You also have the option to view a charge in detail, view the charge's invoice, or pay the charge. As a note, each of these invoices refers to a specific accession. TVMDL will generate a statement at the end of each month that will cover all your accessions from the past month. You will have the ability to pay for all accessions from that statement.

For all questions regarding CoreOne TVMDL portal, call the College Station laboratory at 1.888.646.5623.